

Any goods or services that are directly related to the flights will be managed through our iDOC solution where all requirements are managed through the flight schedule and associated loading.

Suppliers of these goods and services will not receive a purchase order in relation to the specific requirements and will provide goods and services in line with the flight schedules and processes defined in the contract.

The invoice submission process varies depending on the type of goods or service provided.

Invoice Submission Process for Direct Operating Cost (DOC): Submission process for XML invoice

In specific scenarios where Suppliers are providing high volume direct operating cost items, we can agree a more efficient process to use XML based invoices and this will be agreed as part of the contract terms and conditions at the time of contract award.

Outstation & UAE based suppliers to submit XML invoices via IATA SIS platform or directly to EK dedicated mailbox - EDI@emirates.com.